

SIGN UP INSTRUCTION GUIDE

GETTING STARTED

This document is designed for new users to help navigate the Online course.

**Google Chrome is the recommended browser for this platform.*



Fill out the form below to create your new Parker University account.

2 *First Name:

Prefix

2 *Last Name:

3 *E-mail Address 

4 *Cell Phone Number

5 *Password

Password must include 1 special character and be at least 10 characters

*Confirm Password

ACCOUNT SETUP

1 After visiting parkersuccessacademy.com, users are advised to set-up an account. Access the “SIGNUP” icon located at the top right-hand corner of the screen.

2 Users must include their legal first and last name in the required fields.

3 The email address that is registered in this field will be the main point of contact for communication and where completed CE vouchers will be sent.

4 Please include your preferred phone number should the CE department need to contact you.

5 Password should include one special character and be at least ten characters in length. Common words will be denied by the system.
**For example, Parker2020 would be listed as a weak password. Users are advised to incorporate characters in the password to make it unique, ex. P@rk3r2020.*